



*Please note: The District meeting will be the 3rd
Wednesday at 3:00pm at the District Office*

**DISTRICT MEETING AGENDA
May 15, 2024**

- 1). CALL TO ORDER
- 2). MINUTES OF PREVIOUS MEETING
- 3). FINANCIAL
- 4). MEETING CORRESPONDENCE
- 5). STAFF REPORT
- 6). NRCS REPORT
 - 1). Cost Share Applications
 - 2). New Cooperators
- 7). SSCC Report
- 8). DISTRICT MANAGER'S REPORT
- 9). CHAPTER 251 REVIEW, CERTIFICATIONS & CANCELLATIONS
- 10). OLD BUSINESS
- 11). NEW BUSINESS
 - 1). FY 2025 Budget Formation
- 12). PUBLIC COMMENT
- 13). NEXT MEETING **June 19, 2024**
- 14). ADJOURNMENT

Minutes for: May 15, 2024

PRESENT: Gina Berg, Thomas Budd, Daniel Caldwell, Audrey Winzinger, Nicole Ciccaglione, Timothy Robinson, Robert Reitmeyer and Pamela Knighton

ABSENT: Daniel O' Connell

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:03 p.m.

Roll Call: Gina Berg, Thomas Budd, Daniel Caldwell, Audrey Winzinger, Nicole Ciccaglione, T. Robinson, Robert Reitmeyer and Pamela Knighton. Gina Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES FROM THE PREVIOUS MEETING:

The minutes of the April 17, 2024 meeting were approved on a motion by A. Winzinger and seconded by T. Budd.

FINANCIAL REPORT:

R. Reitmeyer discussed the Financial Report and Bills to be Paid for May. Reitmeyer identified upcoming CD maturities including Link Bank on 5/20, TD Bank on 6/3 and Fulton (Republic) on 6/6. The Board approved reinvesting the Link Bank CD for a term of 13 months, the TD Bank CD will be reinvested for term of 9 months after \$70,000.00 has been transferred to the Districts main checking account and the Fulton Bank CD will be reinvested for a term of 13 months. T. Budd made a motion to approve the Bills to be Paid. A. Winzinger seconded. All voted in favor.

CORRESPONDENCE: R. Reitmeyer

- Email notification from Bradley Hansen with Burlington County inviting the Soil Conservation District to attend the Stakeholder Meeting on May 29th between 11 am- 12 pm.

- NJACD Congressional Report March, 2024 from New Jersey Partnership.
- Notification from Springfield Township Court regarding the scheduling of a court appearance regarding State vs Timothy Graham.
- Notification from Link Bank with the change from Liberty Bell Bank to Link Bank.
- Notification from Fulton Bank with the change from Republic Bank to Fulton Bank.
- Notification from US Department of Transportation requesting participation for the I-95 Interchange Stage 3 – Delaware River Bridge (DRB) National Environmental Policy Act (NEPA) Transportation Project involving TPK-Burlington new design for the approach.

STAFF REPORT: T. Robinson

Tim Robinson discussed the status of an active warehouse construction site in Lumberton Twp. and his involvement on the Haddon Point site in Mount Laurel Twp. to correct deficiencies. Robinson also identified that he, and Zachary Wobbe, participated in the Burlington County Earth Fair. Free purple cone flowers were handed out along with “I Love Soil” stickers to all visitors passing through the State’s Soil Tunnel. Robinson also mentioned that all of the District’s winning posters have been forwarded to the NJACD for State level judging and that preparations are complete for the upcoming Envirothon.

NRCS REPORT: Nicole Ciccaglione

1. Almost obligated for Burlington County 33 Contracts EQIP and AMA Completed. This is approximately \$900,000.00 and 3 left to finish with approximately \$500,000.00.
2. For 2024 NJ funded \$26M in conservation contracts. Even with that large amount NJ still has \$14.5M in Unfunded requests.
3. New initiative offered in NJ in 2024, Tree Mortality- helps remove dead Ash Tree and replant trees in their place. It is a big problem in NJ.
4. Two remaining programs we are working on are CSP, there are 11 applications rankings are due by the end of the month. Joint Chief Forestry sign up deadline is 5/31/24.
5. BSCD Certification request: for 9 Conservation Plans that are for Approved Contracts 5 High Tunnels, Erosion Control, Pollinator Habitat and Soil Health Gypsum. 2 State Cost Share: payment request for irrigation

mainline for Russo Farm for Fruit & Vegetables and Joe Savastano new project application for drip irrigation on apples.

SSCC REPORT: No Report.

DISTRICT MANAGER'S REPORT: R. Reitmeyer

Snapshot of Activity for April 2024: For the month of April 2024 the staff performed 407 inspections, issued ROC's for 44 Units and performed 27 plan reviews. One violation has been issued since the April District meeting. Twenty MS4 inspections were performed and approximately 38 additional hours were spent on MS4 GPS data collection and map preparation.

- **Staff:**
 - Construction activity continues to be steady.
- **SJRC&D:**
 - No meeting held in May.
- **Building Maintenance:**
 - Requested electrical improvement for NRCS has been completed.
 - Servicing of Fire Extinguishers. Reitmeyer will contact Extinguisher Services LLC (Kevin Stokley) in Hainesport.
- **2024 MS4 Compliance Services**
 - Data collection and inspections are nearly completed in Chesterfield. Maps and other deliverables are due by June 15, 2024.
 - Inspections in Pemberton and Southampton have begun.
 - Other municipal agreements are in place with Maple Shade, Beverly and Willingboro
 - An agreement with Burlington Twp. is expected.
- **2024 NJ Envirothon:**
 - To be held on Saturday, May 18, 2024.
 - Tim Robinson will assist and represent the District
- **FY 2024 Audit:**
 - A proposal has been received from Nightlinger, Colavita and Volpa in the amount of \$7,885.00. D. Caldwell made a motion of accept the proposal. T. Budd seconded. All voted in favor.
- **JB-MDL Earth Day:**
 - To be held on Saturday May 18, 2024.
 - Pamela Knighton and Sean McGee will represent the District.
 - Purple coneflowers will be available as a give a ways.

- **NACD:**

- NACD Annul Meeting in Salt Lake City 2/8-2/12/25.
- NACD Northeast Regional Meeting August 10-13, 2025 in Boston at the Renaissance Boston Waterfront Hotel.
- Early Bird for NE Meeting in June 30, 2024 (\$425.00) vs. \$475.00. Single Day (Monday registration is \$275.00 Early Bird.

CHAPTER 251 & RFA: R. Reitmeyer

The Certification Report for March 2024 were presented and discussed. Reitmeyer reports there were **20** 251 Plans and **8** 5G3 permits approved. On a motion of approval by A. Winzinger and seconded by D. Caldwell. All in favor, motion approved. D. Caldwell recused from PSE&G (Willingboro).

OLD BUSINESS: None presented

NEW BUSINESS:

1). FY 2025 Budget Formation:

- Reitmeyer provided copies of the updated FY 2025 draft budget.
- Discussion on budget items including State Health Benefits, IT Services and the addition of a line item for monetary grant match.

PUBLIC COMMENT: No public comment.

NEXT MEETING: June 19, 2024

ADJOURNMENT: The meeting was adjourned at 4:30 pm. On a motion of approval by T. Budd and seconded by A. Winzinger. All motions unanimous unless otherwise noted.

Respectfully submitted,



Gina Berg,
Chair