

Minutes for: March 27, 2019

PRESENT: G. Berg, D. Caldwell, T. Budd, R. Robson, N. Ciccaglione, R. Belcher, R. Reitmeyer, E. Wills, P. Saunders and A. Winzinger via telephone.

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:00 p.m.

Roll Call: G. Berg, D. Caldwell, T. Budd, R. Robson, N. Ciccaglione, R. Belcher, R. Reitmeyer, E. Wills, P. Saunders and A. Winzinger via telephone. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the February 27, 2019 meeting were approved on a motion by D. Caldwell and seconded by T. Budd.

FINANCIAL:

- The Columbia Bank CD that matured on 2/23/19 rolled over to an 18 month cd @ 2.5%.
- Delmarva Bank (Liberty Bell) 24 month CD at 1.24% and Columbia Bank CD 24 month CD at 1.25% were removed from these respective banks and placed into an 18 month CD at Republic Bank @ 2.8%.
- The Bills to be paid and the Financial Report for March 27, 2019 were reviewed and accepted on a motion by R. Robson and seconded by D. Caldwell. All in favor.

CORRESPONDENCE: Robert Reitmeyer

- Email from Susan Reitmeyer of the Hammonton Home & School Association requesting District presence at a career fair at Hammonton High School on April 4, 2019.
- Email from John Showler to Paul Evans regarding the use of Sediment Traps and what works best with the basins. J. Showler suggested the use of baffles and flocculants and P. Evans was familiar with them.
- Email from Alec McCartney of the NJDEP regarding the delivery date of the trees for the New Jersey Tree Recovery program. Tree seedlings will be delivered to the District and picked up by municipalities during the week of April 1st.
- Announcement for the 2nd Annual Delaware River Watershed Ag Networking Roundtable meeting being held on March 26-27, 2019 in New Hope, PA.
- Email invitation from Paul Mahon of Joint Base McGuire-Dix Lakehurst requesting the district's participation at the 2019 Earth Day Festival, which is being held on Saturday, April 27, 2019 from 9:00-3:00.

- Notification from Maser Consulting regarding Flood Hazard Area Individual Permit Notice for Marne Developers, LLC for a project in Mount Laurel Township.
- Email notification from EPAC Homeland Security-Situational Awareness Field Guidance regarding requested security measures.

STAFF REPORT: Elizabeth Wills

- Site Inspections – The Stellwag site in Delran is active and is compliance with the approved plans.
- E. Wills mentioned a residential construction project proposed for Lumberton Twp.
- Contractor Training and Municipal Workshop went very well. The participants of the contractor course requested that the training should be made mandatory.
- E. Wills attended an ESRI training event on GIS and found it to be very useful.
- E. Wills will commence with the basin inspections for Mount Laurel in accordance with the approved shared services agreement. E. Wills is creating a base map from which to work from.

NRCS REPORT: Nicole Ciccaglione

- N. Ciccaglione has provided the district with an updated listing of programs and status for Open AMA Contracts, Open EQIP Contracts, Conservation Stewardship Program and Open RCPP-EQIP Contracts as well as State Cost Share. As you are well aware Wells have been a big discussion for quite some time.
- State Cost Share – 1895 Organic Farm is applying for Well and Pump. On a motion of approval by D. Caldwell and seconded by T. Budd to approve the application as-is. All in Favor. The Burlington SCD recommends that options to update the State Cost Share cost values be reviewed.
- Funding for Central Jersey is less than \$595,600 (Pre Approval). There are 3 Local Fund Pools and 27 Contracts. A few have declined however, next month there will be more to report.
- Overall, there is a decent mix with EQIP.

SSCC REPORT: Richard Belcher

- Regional Supervisor Meeting – Dennis Dougherty is working on the Agenda.
- Poster Contest entries are due April 1, 2019
- Envirothon is scheduled for May 11, 2019 in Camden County. There are currently 30 Teams attending. This includes five new teams.
- Trainings for the Envirothon will be held on April 10th, 17th and 25th. The theme this year is Agriculture and the Environment: Knowledge and Technology to Feed the World.
- Volunteers are always needed.

DISTRICT MANAGER'S REPORT: Robert Reitmeyer

Snapshot off Activity: For the month February, 2019 the staff performed 274 inspections, issued ROC's for 53 Units, performed 23 plan reviews and issued 2 violations. Violations have been issued to Victoria Court in Mount Holly for sediment barriers not installed, unapproved site dewatering and offsite sedimentation and to Moorestown Farms, L.P. for regulated soil stockpiling prior to District approval.

- **Staff:** R. Reitmeyer stressed to the Board that the entire staff handled District responsibilities extremely well during his extended unplanned medical leave. Construction projects have been very active. Additional staff time was allocated to the Contractor training course, the Municipal Officials Workshop, Website updates and GIS items.
- **Contractor Training:** Nine contractors attended. The course which was well received and went very smoothly.
- **Municipal Workshop:** There were twenty-one total attendees. Eleven Municipalities were represented including Mount Laurel, Delran, Burlington Township, Florence, Hainesport, Mansfield, North Hanover, Moorestown, Chesterfield, Southampton and Wrightstown Townships. Also represented were the Pinelands Commission and Environmental Resolutions Inc.
- **SJRC&D:** Little current activity with Team Habitat. Still waiting for approval on 319 grant. Planning for 2019 Tour des Farms is underway. Although the Council has considered changing the start point and routes, these will remain unchanged for the 2019 event. Tires from the roller crimper trailer have been stolen. A report has been filed with Springfield Police Department. R. Reitmeyer will ask Robert Babezki for recommendations on updating the surveillance cameras.
- **Joint Base – Earth Day Event:** R. Reitmeyer indicated that district staff will be available for the event. The district usually provides some giveaways. Last year the district gave away tree seedlings donated by Pinelands Nursery. R. Reitmeyer suggests this year the district should look into purchasing seed packets or other outreach material. The board authorized R. Reitmeyer to purchase give-a-way items for an amount not to exceed \$300.00. On a motion of approval by D. Caldwell and seconded by R. Robson.
- **AAA Membership:** Membership cost in the amount of \$368.00 is due in May for the four district field staff. This is an increase from last year's promotional rate.

CHAPTER 251 & RFA: R. Reitmeyer

Certification Report was presented and discussed. R. Reitmeyer reports there are **20 251** Plans and **8 RFA** permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: Arney's Mount West Trail in Springfield Twp., the Trenton to Burlington Outside Plant Project through various Townships; Taxiway K Reconstruction on JB-MDL, Repair Parking at Commercial Gate 9 on JB-MDL, West Rancocas Redevelopment Phase 3B of Mount Holly, Major Site Plan for Dixie Chix Restaurant & Drive Thru of Mount Holly/Lumberton. On a motion of approval by T. Budd and seconded by A. Winzinger. All in favor. Abstained by D. Caldwell: Additions/Alterations at NCRHS of Mansfield, STAG

Industrial, LLC of Burlington, Burlington Stores of Florence, 470 Mansfield Road East of Mansfield and HGMG Properties of Burlington.

OLD BUSINESS

1. 2018 NFWF Grant

- A press release on the grant has been sent to the following publications: The Burlington County Times, The Press of Atlantic City, The Courier Post, Pine Barrens Tribune, Hammonton Gazette, The New Jersey Farmer and the New Jersey Farm Bureau.
- Reitmeyer is fielding calls and emails from farmers interested in the mini-grant program.
- Reitmeyer attended the 2nd Annual Delaware River Watershed Ag Networking Roundtable hosted by NFWF on March 26, 2019. The meeting provided an opportunity to network with other partner entities.

2. Municipal Shared Services

- A shared services agreement with Burlington Township has been approved. The agreement includes the inspection of 65 municipally owned basins and approximately 94 privately owned basins for a cost not to exceed \$12,000.00.
- A shared services agreement with Mount Laurel Township has been approved. This agreement is for the inspection of stormwater management basins only for an amount not to exceed \$10,000.00.
- A shared services agreement is already in place with Springfield Twp. This is the second year of a two-year agreement to inspect five municipally owned basins at \$50.00 per basin.
- A shared services agreement has been received from Washington Township for an amount not to exceed \$5,000.00. R. Reitmeyer has requested more information on specific work items.
- R. Reitmeyer expects inspections to begin in early April.

NEW BUSINESS:

1. FY 2020 Budget Formation

- R. Reitmeyer discussed potential line item changes to the current budget.
- G. Berg recommended that Budget Subcommittee meetings be held at 2:00 pm on regular meeting dates to assist in the budget approval process. The first meeting will take place on April 24, 2019 at 2:00 at the district office following the regularly scheduled district meeting at 3:00.

2. Chad Cherefko (NRCS) will be relocating to Hawaii for a new assignment. His last day will be May 11, 2019.

PUBLIC COMMENT: N/A

NEXT MEETING: April 24, 2019.

ADJOURNMENT: The meeting was adjourned at 4:56 pm. On a motion of approval by T. Budd and seconded by R. Robson. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg, Chairman

