



Please note: The District meeting will be the 3<sup>rd</sup>  
Wednesday at 3:00pm at the District Office

**DISTRICT MEETING AGENDA**  
**February 15, 2023**

- 1). CALL TO ORDER
- 2). MINUTES OF PREVIOUS MEETING
- 3). FINANCIAL
- 4). MEETING CORRESPONDENCE
- 5). STAFF REPORT
- 6). NRCS REPORT
  - 1). Cost Share Applications
  - 2). New Cooperators
- 7). SSCC Report
- 8). DISTRICT MANAGER'S REPORT
- 9). CHAPTER 251 REVIEW, CERTIFICATIONS & CANCELLATIONS
- 10). OLD BUSINESS
  - 1). 2023 Local Working Group
- 11). NEW BUSINESS
  - 1). 2023 Shared Services Agreements
- 12). PUBLIC COMMENT
- 13). NEXT MEETING **March 15, 2023**
- 14). ADJOURNMENT

**Minutes for: February 15, 2023**

**PRESENT: D. Caldwell, T. Budd, D. O'Connell, A. Winzinger, N. Ciccaglione, L. Ortiz, T. Robinson, R. Reitmeyer and P. Knighton**

**ABSENT: G. Berg**

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. D. Caldwell called the meeting to order at 3:03 p.m.

Roll Call: D. Caldwell, T. Budd, D. O'Connell, A. Winzinger, N. Ciccaglione, L. Ortiz, T. Robinson, R. Reitmeyer and P. Knighton. D. Caldwell noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

**MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the January 18, 2023 meeting were approved on a motion by A. Winzinger and seconded by D. O'Connell. All in favor.

**FINANCIAL REPORT:**

- Both CDs at DelMarva (Liberty Bell) have been increased to 1.75% until their maturity in April.
- The CD at William Penn Bank has been closed and reopened as a 9 month CD at 4.05%
- The remaining two CDs at Republic Bank have been closed. Those funds were used to open a new 9 month CD at 4.66%.

The Bills to be paid for February were approved on a motion by T. Budd and seconded by D. O'Connell. All in favor.

**CORRESPONDENCE: R. Reitmeyer**

- Notification from Burlington County Board of County Commissioners regarding the reappointment of R. Reitmeyer to the 2023 Solid Waste Advisory Council.
- Notification from Right-To-Know stating the survey will be available until July 15, 2023 for submission.
- Notification from NJ Employee Association regarding a training being held on March 24, 2023 from 9:30-2:30 by Edwin Muniz at the Freehold District Office. The fee is \$18.00 per person. The topic is "Intro to Tools to Mine NJ Soil Data docx."
- Email from L. Mehl regarding the support letters for the 2023 Envirothon requesting contributions from the Soil Districts, invitation to become a sponsor and investment for sponsorship levels.
- Notification from the NJ Future Farmers of America (FFA) Association announcing their event that will be held on July 22 from 7:30 am to 1:00 pm at the Burlington District

office. The NJ FFA Association is Food, Agriculture & Natural Resources organization. The meeting will be a Meat Evaluation Career Development Event.

- Memorandum of Agreement Between the USDA, Natural Resources Conservation Service and Burlington County Soil Conservation District and New Jersey Department of Agriculture, State Soil Conservation Committee.

#### **STAFF REPORT: T. Robinson**

- Robinson reported he is preparing the current events test for the NJ Envirothon. The theme is “Adopting to a Changing Climate.”
- Lily Mehl has been hired as the Education Director for the NJACD and will be coordinating the the 2023 NJ Envirothon.
- The 2023 Poster Contest is being held in March and the judging will take place at the next district meeting.
- Robinson and Reitmeyer will be attending a two day MS4 training at the NJ Watershed Institute.

#### **NRCS REPORT: N. Ciccaglione and Arelys Ortiz**

- Update for 2023: 55 Burlington County applications for EQIP & AMA, 14 Preapproved 4 Act Now Irrigation and 10 Forestry/Organic Plans.
- One signature needed for a Conservation Plan update for Pemberton Sewage Authority.
- Three signatures needed for State Cost Share projects including Springfield Farm Associates-6” Tile payment request, new application for Pinelands Preservation-drip irrigation/Pipeline, new application for DLS David Specca-irrigation will and pump

#### **SSCC Report: No Report**

#### **DISTRICT MANAGER’S REPORT: R. Reitmeyer**

**Snapshot of Activity for January 2023:** For the month of January 2023 the staff performed 333 inspections, issued ROC’s for 38 Units and performed 28 plan reviews. One violation has been issued since the January District meeting.

- **Staff:**
  - Construction activity continues to be steady and shows no sign of slowing.
- **SJRC&D:**
  - Grant work is proceeding.
- **Senate Bill 2639:**
  - No additional legislative activity.
- **2023 NACD Meeting:**
  - G. Berg currently in attendance.
- **POSTER CONTEST:**
  - Timothy Robinson has been actively advertising the contest.

## CHAPTER 251 & RFA: R. Reitmeyer

- The Certification Report was presented and discussed. Reitmeyer reports there are **15** 251 Plans and 7 RFA permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: Proposed 351,000 S.F. Office/Warehouse Bldg. in Mansfield Township; Burlington Residential Community in Burlington Twp. and Route 130 Mixed-Use in Delran Twp.

On a motion of approval by A. Winzinger and seconded by T. Budd. D. Caldwell recused from the vote of approval for Lakeview Memorial Park All in favor, motion approved.

### Old Business:

#### 1). 2023 Local Working Group:

- The meeting will take place at the District offices on Thursday February 23<sup>rd</sup> from 1:00 to 4:00 pm.
- Approximately 35 individuals have RSVP'd for the meeting.
- Reitmeyer will finalize the necessary planning with N. Ciccaglione of NRCS.

### New Business:

#### 1). 2023 Shared Services Agreements:

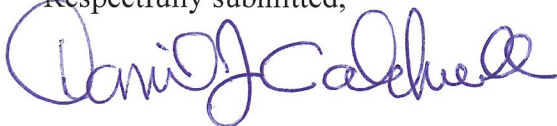
- 2023 solicitations were mailed to all municipalities at the end of February.
- Updated agreements were sent to all 2022 participants.
- Reitmeyer is beginning to hear back from interested municipalities

**PUBLIC COMMENT:** No public comment.

**NEXT MEETING:** March 15, 2023

**ADJOURNMENT:** The meeting was adjourned at 4:004 pm. On a motion of approval by A. Winzinger and seconded by T. Budd. All motions unanimous unless otherwise noted.

Respectfully submitted,



D. Caldwell