

BURLINGTON COUNTY SOIL CONSERVATION DISTRICT

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Please note: The District meeting will be the 3rd
Wednesday at 3:00pm at the District Office

**DISTRICT MEETING AGENDA
February 21, 2024**

- 1). CALL TO ORDER
- 2). MINUTES OF PREVIOUS MEETING
- 3). FINANCIAL
- 4). MEETING CORRESPONDENCE
- 5). STAFF REPORT
- 6). NRCS REPORT
 - 1). Cost Share Applications
 - 2). New Cooperators
- 7). SSCC Report
- 8). DISTRICT MANAGER'S REPORT
- 9). CHAPTER 251 REVIEW, CERTIFICATIONS & CANCELLATIONS
- 10). OLD BUSINESS
 - 1). FY 2023 Audit
 - 2). 2024 NACD Annual Meeting
- 11). NEW BUSINESS
 - 1). 2024 Board Resolutions
- 12). PUBLIC COMMENT
- 13). NEXT MEETING **March 20, 2024**
- 14). ADJOURNMENT

Minutes for: February 21, 2024

PRESENT: Gina Berg, Dan Caldwell, Tom Budd, Dan O'Connell, Audrey Winzinger, Nicole Ciccaglione, Timothy Robinson, Robert Reitmeyer and Pamela Knighton

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:00 p.m.

Roll Call: Gina Berg, Dan Caldwell, Tom Budd, Dan O'Connell, Audrey Winzinger, Nicole Ciccaglione, Timothy Robinson, Robert Reitmeyer and Pamela Knighton. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES FROM THE PREVIOUS MEETING:

The minutes of the January 17, 2024 meeting were approved on a motion by A. Winzinger and seconded by D. Caldwell.

FINANCIAL:

R. Reitmeyer reported on the Financial Report and the Bills to be Paid. Reitmeyer further reported that the three CDs maturing prior to the February Meeting were acted upon as approved at the January Meeting. Reitmeyer stated that one CD would mature prior to the March meeting and that available rates would be forwarded for consideration.

The Bills to be paid for February were reviewed and accepted on a motion by T. Budd and seconded by D. Caldwell.

CORRESPONDENCE: R. Reitmeyer

- Thank you notification from the NJ NACD Board for renewing the dues for 2024.
- Email notification requesting completion of the Right to Know Survey.
- Email notification regarding a Public Hearing over the Proposed Burlington County Land Development Review Resolution that is scheduled on March 12, 2024.
- Notification received from NJDEP regarding Notice of Violation of Zero Magnolia, LLC in Pemberton Twp.
- Notification from Department of the Air Force regarding removal of Trees beneath Airfield Flight Surfaces at the Joint Base McGuire Dix Lakehurst, New Jersey.
- Notification that Robert Reitmeyer re-nominated to the Burlington County Solid Waste Advisory Council (SWAC).

STAFF REPORT: T. Robinson

T. Robinson reported on upcoming events that the District intends to participate in. These events include the Burlington County Earth Fair event, the JB-MDL Earth Day event and the New Jersey Envirothon to be held on May 18th at Big Brook Park in Marlboro Township. Robinson also reported that the NJACD Poster Contest is underway. The theme for this year is “May the Forest Be With You”.

NRCS REPORT: N. Ciccaglione

1. Five EQIP Conservation Plans were recommended for approval. These included three Forestry plans and two plans for High Tunnels.
2. Four approval recommended under State Cost Share :
 1. Springfield Farm Associates
 2. Robert Eckert for Underground
 3. Rolling Meadows-Well & Pump
 4. Probasco-Center Pivot
3. Erica Boyland will be the Acting State Conservationist until May 10, 2024.
4. N. Ciccaglione will be on sick leave for 4-6 weeks beginning March 7, 2024. Tairi Colon will be the Acting District Conservationist during that time frame

SSCC Report: No Report

DISTRICT MANAGER’S REPORT: R. Reitmeyer

Snapshot of Activity for January 2024: For the month of January 2024 the staff performed 324 inspections, issued ROC’s for 57 Units and performed 22 plan reviews. Three violations have been issued since the January District meeting. Approximately 5 hours were spent on MS4 data map preparation for Maple Shade.

- **Staff:**
 - Construction activity continues to be steady.
- **SJRC&D:**
 - The February Meeting was held this morning.
 - Still considering hosting a regional conference although a location has not been determined
 - Grants should be moving ahead.
- **Building Maintenance:**
 - Toilet repair is needed and has been scheduled.
- **2024 MS4 Compliance Services**
 - 2024 Solicitations have been mailed.
 - Inspections/data collection has resumed in Chesterfield Twp.
 - New agreements are in place for Beverly, Maple Shade, Pemberton and Southampton. Expected to renew with Willingboro. Waiting to hear from Medford and Burlington. Westampton has requested a proposal.
- **2024 Local Working Group:**
 - The 2024 meeting was held on February 7, 2024.
 - Approximately 15 attendees were present. There was good conversation.
 - Minutes from the meeting are available for review.

- **NJ Envirothon:**
 - The 2024 Envirothon will be hosted by the Freehold District.

CHAPTER 251 & RFA: R. Reitmeyer

The Certification Report for January 2024 were presented and discussed. Reitmeyer reports there were 12 251 Plans and 6 5G3 permits approved. On a motion of approval by A. Winzinger and seconded by D. O'Connell.

OLD BUSINESS:

1). FY 2023 Audit:

- A revised FY 2023 Audit prepared by Nightlinger Colavita and Volpa was distributed for Board review prior to the District meeting. Reitmeyer identified that the distributed draft included the necessary revisions and was recommended for acceptance. The revised FY 2023 was accepted on a motion by D. O'Connell and seconded by D. Caldwell.

2). 2024 NACD Annual Meeting:

G. Berg provided a report on the various meeting components she attended, including the following:

- Grants may be available for Urban Agriculture and to address food deserts. The District may wish to contact the County Health Dept. and USDA/NRCS to see if appropriate GIS map layers are available.
- Center for Watershed Protection offers MS4 related group webinars to municipal officials. This may be something the District should consider.
- Clean Water Act Revolving Funds – grant funds may be directed to the NJDEP for source water collaborative land preservation efforts.
- Staff should determine what funding will be needed to update the District's educational display and handouts for outreach events.
- Mention of Putt/Ski (Putt and Skee-ball) Greenville Soil & Water Conservation.
- The 2025 NACD Annual Meeting will be held in Salt Lake City.
- The NACD Northeast Regional Meeting will be held in Boston in August 2024.

NEW BUSINESS:

1). 2024 Board Resolutions:

Resolution 2024-01 for Required District Actions Without Quorum was presented for Board review and approved on a motion of approval by D. O'Connell and seconded by A. Winzinger. Resolution 2024-02 for Legal Representation was presented for Board review and was approved on a motion of approval by D. Caldwell and seconded by T. Budd.

PUBLIC COMMENT: No public comment.

NEXT MEETING: March 20, 2024

ADJOURNMENT: The meeting was adjourned at 5:06 pm. On a motion of approval by A. Winzinger and seconded by D. Caldwell. All motions unanimous unless otherwise noted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gina Berg", written in a cursive style.

Gina Berg,
Chair