

Minutes for: August 17, 2022

PRESENT: G. Berg, T. Budd, D. Caldwell, A. Winzinger, N. Ciccaglione, Julie Hawkins, R. Reitmeyer, P. Saunders and S. McGee

ABSENT: D. O'Connell

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 2:07 p.m.

Roll Call: G. Berg, T. Budd, D. Caldwell, A. Winzinger, N. Ciccaglione, Julie Hawkins, R. Reitmeyer, P. Saunders and S. McGee. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the June 15, 2022 meeting were approved on a motion by T. Budd and seconded by A. Winzinger.

FINANCIAL:

- The Bills to be paid for July were reviewed and accepted on a motion by A. Winzinger and seconded by T. Budd.
- The Bills to be paid for August were reviewed and accepted on a motion by A. Winzinger and seconded by D. Caldwell. All in favor.
- The Republic Bank CD that matured on 8/6/22 was closed and those funds used to open a new CD at TD Bank. The term of the new CD is 12 months at 3.14%.
- A CD held at Delmarva Bank (Liberty Bell) will mature on 8/28/22. The current rate is .1%. Reitmeyer will review available rates and inform the Board accordingly.

CORRESPONDENCE: R. Reitmeyer

- Notification regarding a Freshwater Application in Springfield/Chesterfield area with some concerns of the drainage plan for this area.
- Email notification from J. Showler regarding updating the Offsite Stability Standards.
- Email notification from J. Showler announcing the passing of Dennis Dougherty whom served on the New Jersey Association of Conservation Districts (NJACD) board for a long time.
- Email notification from New Jersey Future regarding New Jersey Department of Environmental Protection (NJDEP) Grant Deadlines Announced for Stormwater Management

STAFF REPORT: S. McGee

- S. McGee mentioned he has been working to develop a GIS map for basins and stormwater outfalls owned by Maple Shade Township. A second map of privately owned basins will also need to be created.
- Construction sites are very active.

NRCS REPORT: N. Ciccaglione/Julie Hawkins

- September 23rd will be the last day to apply for 2023 applications. On the average we normally receive 50 applications, currently we have 35.
- State Cost Share, Wayne Bird – the payment request documents for the drainage system replacement are coming in via Doc U Sign.
- State Cost Share New application and Conservation Plan for DLS Farms for Main Line.
- Four applications to the Conservation Stewardship Program (CSP) were approved.

SSCC Report: No Report

- A District Liaison Meeting is scheduled on 8/18/22.
- Reitmeyer was asked to request any information regarding cost share for deer fencing.

DISTRICT MANAGER'S REPORT: R. Reitmeyer

Snapshot of Activity for June 2022: For the month of June 2022 the staff performed 267 inspections, issued Reports of Compliances (ROC) for 46 Units, performed 25 plan reviews and issued three Violations. Thirty-four Municipal Separate Storm Sewers Systems (MS4) inspections were performed in June.

Snapshot of Activity for July 2022: For the month of July 2022 the staff performed 319 inspections, issued ROC's for 66 Units, performed 33 plan reviews and issued three Violations. Twenty-six MS4 inspections were performed in July.

- **Staff:**
 - Construction activity continues to be steady and shows no sign of slowing.
 - The two new computers approved as part of the FY 2023 Budget have been purchased and are in the process of being formatted.
 - Reitmeyer requested and received Board approval to secure Wawa fuel credit cards for field staff only. There are fewer Exxon stations in the county which sometimes poses problems.
- **District IT Provider**
 - The previous provider is no longer able to provide services – requiring the District to locate a new service provider.
 - Reitmeyer has received a proposal from Barber Consulting Services who provides services to the Gloucester and Camden SCD's and a number of small governmental units.
 - The annual cost is \$2,875.00. The FY 2023 contract with the previous provider (Not executed) was in the amount of \$4,700.00.

- The Board has accepted the proposal from BCS-IT. All documentation was emailed on 8/18/22.
- **SJRC&D:**
 - The August meeting has been cancelled.
- **Building Maintenance:**
 - Weed removal/herbicide application has been applied around the building.
- **New Site Inspector (Z. Wobbe):**
 - Z. Wobbe started work on June 20th and received training from R. Reitmeyer and T. Robinson.
 - He began performing inspections in mid-July.
- **2022 MS4 Compliance Services**
 - Inspections in Willingboro, Southampton and Pemberton have been completed and invoiced.
 - Sean McGee has begun formatting the GIS outfall map for Maple Shade using previously gathered GPS points.
 - Inspections have begun in Burlington Twp.
 - Inspections in Medford Twp. and Beverly will begin shortly.
- **Senate Bill 2639:**
 - The Bill, if signed into law, would permit Municipalities to seek exempt status from the Soil Erosion and Sediment Control Act.
 - Construction projects in exempt municipalities would not provide application fees to the District and would not be reviewed or inspected by the District.
 - No additional legislative activity has occurred on this Bill.
- **FY 2022 District Audit:**
 - Tom Dark of Nightlinger, Colavita and Volpa has been assisting P. Saunders with QuickBooks to prepare for the Audit.
 - The field (District Office) portion of the audit is scheduled for August 29th and 30th.

CHAPTER 251 & RFA: R. Reitmeyer

The Certification Report was presented and discussed. Reitmeyer reports there are **16** 251 Plans and **1** RFA permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: Lumberton Road Site Clearing Plan for which A. Winzinger recused her vote.

On a motion of approval by A. Winzinger and seconded by D. Caldwell with the recusal. All in favor, motion approved.

Old Business:

1). 2022 NACD Northeast Regional Meeting:

- To be held in Cambridge Maryland from Sunday, August 28th to Wednesday, August 31st.
- The conference will be held at the Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina.

- Supervisors interested in attending should contact R. Reitmeyer for registration and additional information.
- A. Winzinger and D. Caldwell expressed some interest in attending the conference and they will confirm.

New Business:

1). Proposed District Solar:

- Tattleaux Solar has provided a “Conditional Letter of Intent” based upon at the provided aerial view map.
- The identified map includes panel installation in areas not included in the District’s accepted areas for panel installation.
- Reitmeyer will communicate the following Board concerns to Tattleaux Solar:
 1. Verify provided map is correct (includes area behind building).
 2. Question 540 day due diligence period
 3. Decline current proposal based upon panel location and lease payment

2). USDA Lease Extension:

On a motion to enter into Executive Session at 3:23 pm by A. Winzinger and seconded by T. Budd.

Reconvened the regular meeting at 3:41 pm on a motion by D. Caldwell and seconded by T. Budd.

- Reitmeyer will communicate the District’s response to USDA

PUBLIC COMMENT:

- No public comments were made.

NEXT MEETING: September 21, 2022.

ADJOURNMENT: The meeting was adjourned at 3:42 pm. On a motion of approval by D. Caldwell and seconded by T. Budd. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg