

**Minutes for: June 15, 2022**

**PRESENT: G. Berg, T. Budd, D. O'Connell, A. Winzinger, N. Ciccaglione  
R. Reitmeyer and P. Saunders**

**ABSENT: D. Caldwell**

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:03 p.m.

Roll Call: G. Berg, T. Budd, D. O'Connell, A. Winzinger, N. Ciccaglione, R. Reitmeyer and P. Saunders. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

**MINUTES FOR THE PREVIOUS MEETING:**

The minutes of the May 18, 2022 meeting were approved on a motion by A. Winzinger and seconded by T. Budd

**FINANCIAL:**

The Bills to be paid for June were reviewed and accepted on a motion by T. Budd and seconded by A. Winzinger. All in favor.

**CORRESPONDENCE: R. Reitmeyer**

- Email notification from J. Cortez from Tattleaux Solar Group has informed the District that the interconnection costs are much higher than originally budgeted. Tattleaux has approved moving forward with the District's project.
- Email notification from J. Showler soliciting input on experiences with solar array construction.
- Email notification from Tanya Hatten of DEP thanking R. Reitmeyer for information regarding the Haddon Point site in Mount Laurel
- Email notification from T. Fekete regarding the SSCC meeting scheduled to be held in person on June 13<sup>th</sup> 2022.
- Email notification from F. Minch indicating that Supervisors G. Berg and A. Winzinger have been approved for re-appointment

**STAFF REPORT: P. Knighton**

- P. Knighton stated she is working to transition the District to QuickBooks which is a learning process. Posting to accounts, journal entries, posting bills and receivables are done a little differently with Quickbooks.

- The auditor has been contacted to see what he will need to prepare for the audit.
- P. Knighton stated she has been working to close out completed files and removed them from our active file drawers.
- Chapter 251 applications are still coming in and the inspectors are busy.

### **NRCS REPORT: N. Ciccaglione**

1. Lance Bigelow has been hired for a Summer Internship. Lance is an 1890 Scholar from VA State. USDA is funding his education and he is majoring in Environmental Science.
2. Twenty-five applications in Burlington County have been obligated as contracts for 2022, twenty-three are for EQIP and two are AMA. Twenty-four applications declined contracts for different reasons.
3. No Memorandum of Understanding between NRCS and the State Association of Conservation Districts has been put in place yet. It is being reviewed by Frank Minch's office
4. The Annual NRCS Civil Rights Review checklist was reviewed with all Board Supervisors.
5. Two State Cost Share: Raymond Hlubik for irrigation and Springfield Farm for Tile Drainage.

### **SSCC Report: No Report**

### **DISTRICT MANAGER'S REPORT: R. Reitmeyer**

**Snapshot of Activity for May 2022:** For the month of May 2022 the staff performed 297 Inspections, issued ROC's for 89 Units and performed 24 plan reviews. Forty-four MS4 inspections were performed in May.

- **Staff:**
  - Reitmeyer will be on call for Federal Jury Duty for two weeks beginning July 5<sup>th</sup>.
  - Preparations have been made for a potential absence from the office.
  - Construction activity continues to be steady and shows no sign of slowing.
- **District Solar Panels**
  - Tattleaux Solar has approved the District proposal and will begin to seek all necessary approvals.
- **SJRC&D:**
  - Meeting was cancelled.
- **New Site Inspector:**
  - Reitmeyer has interviewed applicants for the position.
  - Reitmeyer has offered the position to Zachary Wobbe, a recent graduate from Stockton University and resident of Shamong.
  - Mr. Wobbe has accepted the offer and is scheduled to start work on Monday, June 20<sup>th</sup>.

- **2022 MS4 Compliance Services**
  - Inspections in Willingboro, Southampton and Pemberton have been completed.
  - Sean McGee has begun formatting the GIS outfall map for Maple Shade using previously gathered GPS points.
  - Inspections have begun in Burlington Township.
  - Inspections in Medford Township and Beverly will begin shortly.
  
- **FY 2022 District Audit:**
  - Reitmeyer has solicited and approved a proposal from the firm Nightlinger, Colavita and Volpa for \$6,800.00.
  - The audit dates have not yet been set.
  
- **Cancellation/Return of Fees:**
  - A single family home project on Jacobstown Arneytown is requesting a return of all unused fees.
  - Reitmeyer will review the file for the appropriate refund and provide an update at the August 17<sup>th</sup> District meeting.

## **CHAPTER 251 & RFA: R. Reitmeyer**

Certification Report was presented and discussed. Reitmeyer reports there are **14** 251 Plans and **3** RFA permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: Jacobstown Arneytown Road of North Hanover will receive the refund of \$800.00 for Inspection Fees.

On a motion of approval by A. Winzinger and seconded by T. Budd. All in favor, motion approved.

## **OLD BUSINESS:**

### **1) Supervisor Reappointments:**

- Reappointments for G. Berg and A. Winzinger were approved at the June 13<sup>th</sup> SSCC Meeting.

## **NEW BUSINESS:**

### **1) 2022 NACD Northeast Regional Meeting August 28<sup>th</sup>-August 31<sup>st</sup> in Cambridge Maryland.**

- The conference will be held at the Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina.
- G. Berg, T. Budd and A. Winzinger may attend.
- It is requested that Supervisors confirm their ability to attend by the August meeting.

**2) FY 2023 Budget Adoption:**

- The proposed FY 2023 Budget has been revised per previous Board discussions and is recommended for approval.
- On a motion of approval to adopt the 2023 Budget approved by A. Winzinger and seconded by T. Budd. All in favor.

**3) Senate Bill 2639:**

- This Bill was introduced on June 3<sup>rd</sup> by Senator Chris Connors of the 9<sup>th</sup> District.
- The Bill, if signed into law, would permit Municipalities to seek exempt status from the Soil Erosion and Sediment Control Act.
- Construction projects in exempt municipalities do not provide application fees to the District.
- F. Minch is seeking to setup a meeting with Senator Connors.

**PUBLIC COMMENT:**

**NEXT MEETING: August 17, 2022 an email will be sent to announce the Annual BBQ and to start the August meeting at 2:00 pm.**

**ADJOURNMENT:** The meeting was adjourned at 4:08 pm. On a motion of approval by D. O'Connell and seconded by T. Budd. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg