

**Minutes for: May 18, 2022**

**PRESENT: G. Berg, T. Budd, D. Caldwell (phone), D. O'Connell, A. Winzinger, Tairi Colon, R. Reitmeyer and P. Saunders**

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:00 p.m.

Roll Call: G. Berg, T. Budd, D. Caldwell, D. O'Connell, A. Winzinger, Tairi Colon, R. Reitmeyer and P. Saunders. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

**MINUTES FO THE PREVIOUS MEETING:**

The minutes of the April 20, 2022 meeting were approved on a motion by A. Winzinger and seconded by T. Budd. Abstention D. O'Connell. All in favor.

**FINANCIAL:**

- The next CD maturity is 8/6/22 at Republic Bank (13 mo. @ .6%).
- Current rates at Republic are: 6-11 mo. @ .15%, 12 mo. @ .25% and 13-23 mo. @ .35%.
- William Penn Bank is offering a 15 month special at .75%. The Board has agreed to transfer \$147,000.00 to William Penn at the .75% rate for the 15-month period.
- D. Caldwell will arrange for R. Reitmeyer to discuss available CDs with a representative of TD Bank.

The Bills to be paid for May were reviewed and accepted on a motion by D. O'Connell and seconded by T. Budd. All in favor.

**CORRESPONDENCE: R. Reitmeyer**

- State of New Jersey Executive Department has issued a Proclamation of Soil and Water Stewardship week for the district from April 24<sup>th</sup> – May 1, 2022.
- Email from F. Minch regarding the Supervisor Performance Standards requesting any comments to be submitted by May 31, 2022 to his attention.
- Email from Rutgers New Jersey Agricultural Experiment Station announcing a Green Stormwater Management – Online Course being held on June 14<sup>th</sup> and June 15<sup>th</sup> at a cost of \$325.00. The Board has agreed to allow T. Robinson to take the course.

## **STAFF REPORT: R. Reitmeyer**

- Reitmeyer identified that he has been working to complete as many basin inspections as possible prior to increased spring vegetation.
- Droughty conditions have resulted in an increased need to require the implementation of dust control measures. This is especially true on some of the larger sites that are now active.

## **NRCS REPORT: Tairi Colon**

1. \$2.3MM were added to NJ to fund the EQIP program. This permits several more applications in Columbus to be funded.
2. A newly hired Quail Biologist partner employee Abigail McBride has started. She will cover all of south Jersey and her office is in Columbus.
3. There will be a Civil Rights Review of NJ in June. NRCS will ask T. Budd to be interviewed as part of the review for Columbus.
4. We have several plans for BSCD certification, all are for EQIP contracts

## **SSCC Report: No Report.**

## **DISTRICT MANAGER'S REPORT: R. Reitmeyer**

**Snapshot of Activity for April 2022:** For the month of April 2022 the staff performed 202 inspections, issued ROC's for 89 Units and performed 24 plan reviews. Eight-four MS4 inspections were performed in April.

- **Staff:** Construction activity continues to be steady and shows no sign of slowing.
- **District Solar Panels**
  - As of May 12, 2022 Tattleaux is still working towards getting us approved for the solar panels at the district office.
- **5/11/22 Liaison Meeting:**
  - NJ Envirothon. This year winning teams were: Livingston, Mates and New Providence. The Poster Contest will be coming up soon.
  - Supervisor's Performance Measures were discussed and they awaiting comments.
  - Deer Fencing maybe money for Districts to inspect/monitor. Expected to provide up to \$1,000,000.00 for Installation.
  - MS-4 Update Tracking and Mapping – NJDEP has discussing a renewed focus on capturing Data from Townships.
  - Green Infrastructure – Increased review time has been mentioned. Discussion of impact of multiple basins.
  - Potential revisions to the NJ Standards.
- **SJRC&D:**
  - Meeting was held earlier today.

- Good progress on existing grants and expecting to be busy this fall.
- No news on recently applied grants.
- **Building Maintenance:**
  - Spring turf maintenance has begun.
- **Hiring Process for Site Inspector:**
  - Advertisement has been made.
  - Resumes have been received.
  - Reitmeyer will begin interviewing candidates.
- **2022 MS4 Compliance Services**
  - Approved agreements have been received from Medford Twp. and Burlington Twp. Inspections in Burlington Township have begun.
  - Inspections in Willingboro, Southampton and Pemberton are nearly complete.
  - Most of the GPS points for the Maple Shade Outfall map have been collected.

## **CHAPTER 251 & RFA: R. Reitmeyer**

Certification Report was presented and discussed. Reitmeyer reports there are **11** 251 Plans and **4** RFA permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: 900 Richards Run which is a large 18-acre Warehouse in Florence Township.

On a motion of approval by T. Budd and seconded by D. O'Connell. All in favor, motion approved.

## **EXECUTIVE SESSION:**

On a motion of approval by A. Winzinger and seconded by D. O'Connell to enter into executive session at 3:40 pm. On a motion of approval by D. O'Connell and seconded by T. Budd it was moved to return to the District's regular meeting session at 3:57 pm.

## **OLD BUSINESS:**

### **1) FY 2023 Budget Formation:**

- Discussion of budget composition and a proposed Cost of Living Adjustment. On a motion by T. Budd and seconded by A. Winzinger to approve a Cost of Living Adjustment for FY 2023. All in favor.

### **2) Supervisor Reappointments:**

- P. Saunders has prepared the necessary documents and provided them to Frank Minch.

**New Business:**

**1) Supervisor Performance Standards:**

- Discussion of Standards and identification of desired revisions including; expanded virtual/phone in attendance, recognition of past dedication, any revised standards to be voted upon at the next NJACD meeting for approval.
- R. Reitmeyer will convey these comments to Frank Minch and the SSCC.

**2) Smithville Lake Grant:**

- On 5/9/22 SJRC&D held a meeting to discuss a Smithville Lake Grant that involves partnering Burlington County, Princeton Hydro, SJRC&D and other potential entities.
- A Letter of Support has been requested. On a motion of approval by T. Budd and seconded by A. Winzinger, R. Reitmeyer will provide the requested document and identifying an In-Kind contribution not to exceed \$1,500.00 by the District. All in favor.

**PUBLIC COMMENT:**

**NEXT MEETING: June 15, 2022**

**ADJOURNMENT:** The meeting was adjourned at 4:24 pm. On a motion of approval by D. O'Connell and seconded by T. Budd. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg