

Minutes for: April 20, 2022

PRESENT: G. Berg, T. Budd, D. Caldwell, A. Winzinger, N. Ciccaglione, S. McGee, R. Reitmeyer and P. Saunders

ABSENT: D. O'Connell

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:00 p.m.

Roll Call: G. Berg, T. Budd, D. Caldwell, A. Winzinger, N. Ciccaglione, S. McGee, R. Reitmeyer and P. Saunders. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the March meeting were approved with changes on a motion by A. Winzinger and seconded by T. Budd. All in favor.

FINANCIAL:

- The next CD maturity is 8/6/22 at Republic Bank (13 mo. @ .6%)
- Current rates at Republic are: 6-11 mo. @ .15%, 12 mo. @ .25% and 13-23 mo. @ .35%.
- The Bills to be paid for March were reviewed and accepted on a motion by D. Caldwell and seconded by T. Budd. All in favor

CORRESPONDENCE: R. Reitmeyer

- Email notification that allowable FSA and NRCS staffing levels will increase to 100% as of May 2, 2022.
- Email from Kristianne Goodenough of NJDA inquiring about use of District meeting space on Saturday July 23rd from 8:30-12:30 for follow-up Farmer's "Meat Evaluation Career Development Event." Requesting space for approximately 30 individuals. G. Berg approved offering paid overtime to a staff person if needed.
- Notification from F. Minch regarding the upcoming expiring Supervisor terms (6/30/22) for Gina Berg and Audrey Winzinger. The Board would like to suggest that New Supervisor are aware of the Standards and also the board suggest that the SSCC should renew Performance Standards to reflect virtual meetings and in person meetings. On a motion of approval by G. Berg and seconded by A. Winzinger.
- Email notification from Frank Minch requesting Outside Activity questionnaires for all staff by 4/15/22. All staff members have completed the questionnaires.

- Email notification from SSCC regarding a Manager's Meeting currently scheduled for May 11th at the Freehold SCD office.

STAFF REPORT: S. McGee

- Everything is going well, am familiarizing myself with newly assigned Townships.
- Catching up on Files with notes and documents.
- McGee also reported he has completed a GIS base map for Maple Shade so that GPS points gathered by R. Reitmeyer can be added.

NRCS REPORT: N. Ciccaglione

- 21 approved contracts are funded. 11 applications have not been funded yet.
- NJ NRCS requested additional funds \$4MM from Headquarters.
- Items for BSCD certification:
 - Three conservation plans for EQIP approved contracts, for aquaculture, erosion control and high tunnel and mulching.
 - Wayne Bird project application for State Cost Share for tile Drain.
 - Hunter Farms of Cinnaminson has installed their CREP waterway and requested final payment from FSA and 10% with the state.

SSCC Report: R. Reitmeyer

- The 5/11/22 Liaison Meeting at the Freehold office will include discussion on potential changes to the Standards and 2:90 rules.
- F. Minch is requesting that Supervisor reappointments be reviewed and that input be provided regarding Supervisor performance standards.
- Deer fencing inquiries should be directed to Tim Fekete of State office.

DISTRICT MANAGER'S REPORT: R. Reitmeyer

Snapshot of Activity for March 2022: For the month of March 2022 the staff performed 280 inspections, issued ROC's for 66 Units and performed 25 plan reviews. 74 MS4 Basin inspections were performed in March. One Notice of Violation has been issued since the March meeting: 106 Bridle Path, Single Family Home for "Unapproved site dewatering thru ditch, offsite Sedimentation.

- **Staff:**
 - Construction activity continues to be steady and shows no sign of slowing.
- **Building Security Measures:**
 - On January 21, 2022 the catalytic converters were stolen from three vehicles at the Service Center.
 - An upgraded surveillance system is in place and functioning.
 - Replacement of the stolen catalytic converter is being scheduled.
- **District Solar Panels:**
 - No new information has been received. Awaiting confirmation of approval.
- **Hiring Process for Site Inspector:**

- Advertisement has been made.
- Resumes are being received and will be accepted until 4/25.

Chapter 251 & RFA: R. Reitmeyer

Certification Report was presented and discussed. Reitmeyer reports there are 19 251 Plans and 4 RFA permits that have been approved for this month. The applications approved single family homes, residential subdivisions, site plans and administrative re-certifications.

On a motion of approval except for noted abstentions by T. Budd and seconded by D. Caldwell. All in favor, motion approved. Abstention by D. Caldwell for the Mansfield Warehouse re-certification and A. Winzinger for the Winzinger Delanco Property re-certification.

Old Business

1). 2022 Partnership Meeting:

- In person attendance was good.
- The sound system made it difficult for remote attendees to hear well
- Vince Mazzei (NJDEP), a presenter, was very well knowledgeable and indicated a desire to conduct joint meetings between NJDEP personnel and District personnel.
- NJ State Engineer John Showler discussed potential changes to the Standards including Sediment Basin design and measures for solar facilities

2). 2022 MS4 Compliance Services:

- Approved agreements are in place with Beverly City, Southampton Twp., Pemberton Twp., Willingboro Twp., Maple Shade Twp. and Medford Twp.
- The agreement with Maple Shade Twp. includes GPS locating and GIS mapping.
- Reitmeyer has been prioritizing inspecting basins/outfalls which will become obscured by vegetation as Spring foliage increases.
- At present, approximately \$33,000.00 in revenue is expected from the MS4 Compliance Program.

3). 2022 Board Resolution for Legal Services:

- Resolution 2022-02 for Legal Services provided for approval. On a motion of approve to continue with Parker McCay for legal services by A. Winzinger and seconded by T. Budd.

New Business:

1). FY 2023 Budget Formation:

- Discussion from Budget Subcommittee meeting. There were few changes to the budget; replacing vehicle; replacing workstation; building maintenance. Another meeting is scheduled for May 16th at 3:00 pm.

PUBLIC COMMENT:

NEXT MEETING: May 18, 2022. This will be an In-Person meeting. Reitmeyer will send full meeting documents and send Supervisor Performance Standards to the Supervisors.

ADJOURNMENT: The meeting was adjourned at 4:04 pm. On a motion of approval by T. Budd and seconded by D. Caldwell. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg