

Minutes for: November 16, 2022

**PRESENT: G. Berg, T. Budd, D. Caldwell, D. O'Connell, N. Ciccaglione, T. Robinson
R. Reitmeyer and P. Knighton**

ABSENT: A. Winzinger

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:03 p.m.

Roll Call: G. Berg, T. Budd, D. Caldwell, D. O'Connell, N. Ciccaglione, T. Robinson, R. Reitmeyer and P. Knighton. G. Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES FO THE PREVIOUS MEETING:

The minutes of the October 19, 2022 meeting were approved on a motion by D. Caldwell and seconded by D. O'Connell. All in favor.

FINANCIAL:

The Bills to be paid for November were reviewed and accepted on a motion by D. Caldwell and seconded by T. Budd.

- The next CDs to mature will be in April 2023 (four) and then one in May 2023. Reitmeyer mentioned that it may be worth considering the early withdrawal of these funds due to the low rates, three CDs at .25% and two at .70%. The board has asked Reitmeyer to find out what the penalty would be to closeout early and to specifically look at the CDs under a percent.

CORRESPONDENCE: R. Reitmeyer

- Copy of a Violation received from Department of Environmental Protection regarding a project in Burlington Township issued to Singh and Kaur.
- Notification from Department of Environmental Protection Water Compliance & Enforcement issued a Compliance Evaluation and Assistance Inspection in Springfield Twp.
- Email from National Fish and Wildlife Foundation regarding the closure of the Project 61148 grant
- Notification from SJRC&D regarding the cost of transportation of the gator to be repaired.
- Email from John Showler regarding New DEP rules for climate change based flood mapping and storm water management Ad Hock Committee comments summary of August 2022; AWA Response to NJ DEP Rainfall Regulations pdf.

- Notification from Department of Agriculture regarding the 2022 Annual Partnership Meeting
- Request for assistance from Camden Soil Conservation District regarding Employee Manual.

STAFF REPORT: T. Robinson

- Robinson mentioned that 251 projects are still very busy and that warehouse projects can be particularly difficult.
- Robinson mentioned that he has not received communication regarding the Envirothon and annual Poster Contest.
- Robinson asked if the Board if they would consider continuing the Poster Contest and monetary awards even if only at the Burlington District. The Board agreed to continue the Poster Contest.

NRCS REPORT: N. Ciccaglione

- Eighty total applications have been received. This number is about double the average, but it is expected that a few will not move forward.
- Sixty-two of the applications are for Burlington County with a breakdown of fifty EQIP, ten AMA and two Conservation Plans.
- One conservation plan, requires a signature for an EQIP contract that started as a land transfer from another contract holder.
- A Local Work Group meeting for 2023 was discussed, BSCD agreed to host the meeting in February for the Central Jersey counties.

SSCC Report: No Report

DISTRICT MANAGER'S REPORT: R. Reitmeyer

Snapshot of Activity for October, 2022: For the month of October 2022 the staff performed 445 inspections, issued ROC's for 47 Units, performed 23 plan reviews and issued one Violation. Twenty-five MS4 inspections were performed in September.

- **Staff:**
 - Construction activity continues to be steady and shows no sign of slowing.
 - The District previously began, but did not complete, a policy for establishing a sick leave bank.
 - Reitmeyer would like Board permission to continue forward with this policy.
 - Reitmeyer will bring more information to the December meeting
- **District IT Provider**
 - Barber Consulting Services has visited the District office and is now providing services.
 - Intellec IT has nearly completed the setup for Pam's new desk unit.
- **SJRC&D:**
 - The September meeting was held earlier today.

- Grant are moving towards completion.
- The December meeting has been canceled and Council members will not be participating in the Holiday luncheon. It has been agreed that the district will contribute up to \$350.00 for the holiday luncheon.
- Reitmeyer received an estimate of \$1,627.04 to repair the gator which includes \$553.74 to replace the seats (seat cushions are loose).
- The Council approved the repairs, minus the seat replacement, for \$1,073.30.
- The Council has asked if the District can make the initial payment and be reimbursed by the Council – the Council is not exempt from State taxes. On a motion of approval by T. Budd and seconded by D. O’Connell.
- **Building Maintenance:**
 - Seeded areas around the building, including rain gardens are showing good growth.
 - Reitmeyer has purchased grass seed to over-seed bare patches around the building.
- **2022 MS4 Compliance Services**
 - Inspection in Willingboro, Southampton, Pemberton and Beverly have been completed and invoiced.
 - Inspections of storm water basins in Maple Shade and Medford Twps. and Burlington Twp. are underway.
 - Sean McGee has begun formatting GIS mapping for Maple Shade Twp.
- **Senate Bill 2639:**
 - No additional legislative activity. ****Spacing Below****
- **2022 NJACD Meeting:**
 - Tomorrow 8:30 am to 2:00 pm.
 - Focus – Beyond 251 Topics and Priorities.
 - NJACD Business Meeting from 1:00 to 2:00.
- **2023 NACD Meeting:**
 - February 11-15th in New Orleans LA
 - Early bird registration ends 12/23/22.
- **Annual Holiday Luncheon: ****Spacing Below******
 - The December SJRD&D meeting has been canceled and Council members will not be participating in the Holiday luncheon. It has been agreed that the district will contribute up to \$350.00 for the holiday luncheon.
 - The luncheon will be held on the day of the December District and the meeting will be moved to 2:00 pm.
 - All Supervisors and staff are be invited.
 - Reitmeyer will coordinate further with Nicole Ciccaglione.

CHAPTER 251 & RFA: R. Reitmeyer

- Certification Report was presented and discussed. Reitmeyer reports there are **15** 251 Plans and **7** RFA permits that have been approved for this month. 251 Certifications mentioned for discussion are as follows: Tabernacle Sand Solar of Tabernacle; Rancocas

Point of Burlington and Good Farm Recreational Complex Ph. III Improvements of Southampton Townships.

On a motion of approval by D. Caldwell and seconded by T. Budd. All in favor, motion approved with the recusal of D. Caldwell for the Lockheed Martin-Building 117 project in Moorestown Township.

Old Business:

1). FY 2022 Audit:

- Reitmeyer received an email yesterday that included a final list of items needed to complete the first draft.
- These remaining items will be provided to the auditor quickly.
- It is expected that draft copy of the audit will be available for review prior to the December meeting.

PUBLIC COMMENT: No comment.

NEXT MEETING: December 21, 2022 @ 2:00 pm.

ADJOURNMENT: The meeting was adjourned at 4:10 pm. On a motion of approval by D. O'Connell and seconded by T. Budd. All motions unanimous unless otherwise noted.

Respectfully submitted,

G. Berg