

BURLINGTON COUNTY SOIL CONSERVATION DISTRICT

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*Please note: The District meeting will be the 3rd
Wednesday at 3:00pm at the District Office*

**DISTRICT MEETING AGENDA
APRIL 17, 2024**

- 1). CALL TO ORDER
- 2). MINUTES OF PREVIOUS MEETING
- 3). FINANCIAL
- 4). MEETING CORRESPONDENCE
- 5). STAFF REPORT
- 6). NRCS REPORT
 - 1). Cost Share Applications
 - 2). New Cooperators
- 7). SSCC Report
- 8). DISTRICT MANAGER'S REPORT
- 9). CHAPTER 251 REVIEW, CERTIFICATIONS & CANCELLATIONS
- 10). OLD BUSINESS
 - 1). Supervisor Reappointments
- 11). NEW BUSINESS
 - 1). FY 2025 Budget Formation
- 12). PUBLIC COMMENT
- 13). NEXT MEETING **May 15, 2024**
- 14). ADJOURNMENT

Minutes for: April 17, 2024

PRESENT: Gina Berg, Thomas Budd, Daniel Caldwell, Daniel O'Connell, Audrey Winzinger, Nicole Ciccaglione, Hunter Ross, Sean McGee, Robert Reitmeyer and Pamela Knighton

ABSENT: None

This meeting is held in accordance with the New Jersey Open Public Meetings Act, in that Annual Notice of this meeting has been provided to the offices of Burlington County and to the Burlington County Times. A copy of the Notice was also posted on the Bulletin Board in the District Office maintained for public announcements. G. Berg called the meeting to order at 3:03 p.m.

Roll Call: Gina Berg, Thomas Budd, Daniel Caldwell, Daniel O'Connell, Audrey Winzinger, Nicole Ciccaglione, Hunter Ross, Sean McGee, Robert Reitmeyer and Pamela Knighton. Gina Berg noted that adequate notice of the meeting had been given under the Open Public Meetings Act.

MINUTES FROM THE PREVIOUS MEETING:

The minutes of the March 20, 2024 meeting were approved on a motion by A. Winzinger and seconded by T. Budd.

FINANCIAL REPORT:

R. Reitmeyer discussed the Financial Report and Bills to be Paid for April. Reitmeyer identified that the next CD will mature on May 20, 2024. The Bills to be Paid for April will be updated to reflect the correct amount to be distributed to the Poster Contest winners. D. O'Connell made a motion to approve the Bills to be Paid. A. Winzinger seconded. All voted in favor.

CORRESPONDENCE: R. Reitmeyer

- Proposal from electrical contractor for the approved workstation installation of internet services which will be completed for the new hire by May 20, 2024.
- Email notification from Frank Minch announcing a new Secretary of Agriculture, Ed Wengryn who will begin on March 25, 2024.
- Email notification regarding a location in Pemberton Township known as 0 Magnolia Road where soil importation occurred without necessary approvals.

- Email notification Jacob Bailey, NRCS regarding invitation to meet Terry Cosby, NRCS Chief on April 11, 2024 at the State Office.
- Email notification from Frank Minch indicating that Daniel O'Connell has achieved the number of Training points necessary for District Supervisor re-nomination.
- Email notification from John Showler regarding a HOA Complaint in Delanco.
- Email notification regarding the U.S. Environmental Protection Agency settlement agreement for the Haddon Point development in Mount Laurel.

STAFF REPORT: Sean McGee

Sean McGee discussed the problems occurring at the Haddon Point of Mount Laurel and the corrective measures being required by the District. Additionally McGee discussed the ongoing MS4 mapping work for Chesterfield Township.

NRCS REPORT: Nicole Ciccaglione

1. Introduction of Hunter Ross, a Quail Specialist with Pheasants Forever. He announced that an outreach event is planned to occur on May 3rd from 12:00 to 3:00 in Lower Bank Burlington County.
2. Four Conservation Plans were presented for certification. These included one each for High Tunnel, Tree Mortality, Forest Plan and a Soil Health Plan.
3. NRCS New Jersey has asked for an additional \$6.2 M to fund more applications. It is predicted that nine more applications can be funded with these funds.

SSCC REPORT: No Report.

DISTRICT MANAGER'S REPORT: R. Reitmeyer

Snapshot of Activity for March 2024: For the month of March 2024 the staff performed 315 inspections, issued ROC's for 34 Units and performed 29 plan reviews. Seven violations have been issued since the March District meeting. In March, 59 MS4 inspections were performed and approximately 12 additional hours were spent on MS4 GPS data collection.

- **Staff:**
 - Construction activity continues to be steady.
- **SJRC&D:**
 - Canceled for April due to a conflict with OCSCD meeting

- **Building Maintenance:**
 - Quote has been received for electrical upgrade for NRCS – awaiting approval from NRCS to schedule with electrician.
- **2024 MS4 Compliance Services**
 - Inspections / data collection still ongoing in Chesterfield Twp., S. McGee has been reviewing /correcting points.
 - Inspections have begun in Pemberton and Southampton.
 - District Manager Reitmeyer is awaiting an agreement with Burlington Twp. and in conversations with Westampton Twp.
- **Burlington County Earth Fair:**
 - To be held on April 21, 2024 at Smithville Park.
 - Tim Robinson and Zachary Wobbe will represent the District
 - The State Soil Tunnel will be in use, stickers will be given to children and Purple coneflowers will also available as give aways.
- **Regional Supervisor Meeting:**
 - Central Region meeting to be held on Tuesday April 23rd at Villa Mannino. Meeting begins at 6:30.

CHAPTER 251 & RFA: R. Reitmeyer

The Certification Report for April 2024 were presented and discussed. Reitmeyer reports there were **Nine** 251 Plans and **Two** 5G3 permits approved. On a motion of approval by D. Caldwell and seconded by T. Budd. All in favor, motion approved.

OLD BUSINESS:

1). Supervisor Reappointments:

Reappointments are needed for Daniel Caldwell, Thomas Budd and Daniel O’Connell. It is believed that all three have met the necessary requirements for re-nomination. The necessary documents will be finalized and submitted to the New Jersey State Soil Conservation Committee as required.

NEW BUSINESS:

1). FY 2025 Budget Formation:

A brief discussion of the budget formation process took place. The Budget Subcommittee will meet on May 7, 2024 @ 7:00 pm via Zoom.

PUBLIC COMMENT: No public comment.

NEXT MEETING: May 15, 2024

ADJOURNMENT: The meeting was adjourned at 4:10 pm. On a motion of approval by D. Caldwell and seconded by D. O'Connell. All motions unanimous unless otherwise noted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gina Berg', written in a cursive style.

Gina Berg,
Chair